

ECONOMY
CLASS RECORD
BOOK
—
LIGHT

SIXTEEN CLASSES

FORTY-FIVE NAMES

EIGHTEEN- OR TWENTY-WEEK
SEMESTERS

CITIZENSHIP RECORD

ATTENDANCE GRAPH

PUPIL PROGRAM DATA

Y - Tanaka (Per I)
 Kiro - Adachi (Per I)
 Joe Kiro (Per III)
 Mas Osaka (Per V)

Key to Marks

A = Absent T Tardy.

A, B, C, D, E = in ink = Test Grades
 in black pencil = Written work
 in Red = Special reports

+ = Superior

✓ = Average

- = inferior

0 = No response

Daily work.

+ 1/2 above

✓

-

0

Class attitude

ECONOMY CLASS RECORD BOOK

ARRANGED FOR SIXTEEN FORTY-FIVE-
PUPIL CLASSES FOR EIGHTEEN- OR
TWENTY-WEEK SEMESTERS, AND IN-
CLUDING CITIZENSHIP RECORD, ATTEND-
ANCE GRAPH, AND PUPIL PROGRAM DATA

BY

U. L. LIGHT, PH.B.

SUPERINTENDENT OF SCHOOLS, BARBERTON, OHIO

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CHICAGO

PHILADELPHIA

TORONTO

ATLANTA

LOS ANGELES

DALLAS

PREFACE

CLASS RECORD

This Class Record book is designed to cover an eighteen- or twenty-week semester. Provision is made for sixteen classes of forty-five pupils each.

The tabulation is divided into three heads: Daily Marks; Monthly (or 6-Week) Summaries; Citizenship Record.

If marks are summarized every six weeks, the group of monthly summary columns on the first, third, fifth, and sixth pages of the record for each class are disregarded or used for other purposes which may suggest themselves to the teacher. Similarly, if marks are summarized monthly, the six-weeks summaries on the second and sixth pages are omitted or otherwise used.

CITIZENSHIP RECORD

Under this heading the following are listed: Application, Reliability, Cooperation, Initiative, Leadership, Neatness. Blank spaces are left for such other characteristics as teachers may care to stress.

These qualities are suggested in the hope that teaching situations may be so organized and conducted that desirable tendencies may be cultivated, evaluated, and registered.

The following are to be taken into consideration under citizenship:

Application. Pupil works until the job is done. Concentrates upon his task.

Reliability. Pupil always ready when called upon.

Coöperation. Pupil always supports worthy projects and enterprises.

Initiative. Pupil does more than he is asked to do.

Leadership. Pupil inspires others to do worth-while things.

Neatness. Pupil keeps desk well. Books and property kept in good order.

If monthly summaries are made, the citizenship records may be compiled bimonthly in space provided at the end of the nearest six-weeks summary.

PUPIL PROGRAM DATA

Every teacher should know, or have a record of, the studies each pupil in his class is carrying.

Space is provided for sixteen classes of forty-five pupils each, to be used as follows: In each square write the name or number of the pupil, together with the other subjects the pupil is carrying while in your class. After the subject place the number indicating the period of the day in which pupil recites. Example: You are teaching English the first period of the day, the square shows that Mary Adams in addition to your work has algebra the third period, Latin the fourth, and ancient history the sixth. The number of pupil's home room should also be placed in this space.

Mary Adams	
Alg.	3
Latin	4
Anc. Hist.	6

To teach a pupil to study effectively you must know the pupil's program of studies.

HOME-ROOM ENROLLMENT, ATTENDANCE, AND TARDINESS GRAPH



To be used in case classroom teacher has charge of a home room.

On the following pages the numbers at the side of the graph represent pupils, the numbers at the bottom represent days.

If on the first day the enrollment is 38, attendance 36 and tardiness 2, place dots as shown in the illustration.

Enrollment dots should not be made each day, but only on the day that enrollment changes. 100% attendance will put the attendance dots on the enrollment line.

Mark the attendance and tardiness daily. Connecting the dots for attendance and tardiness will enable one to know at a glance the attendance and tardiness of the room.

The dots connected for tardiness and attendance for one week are shown in the illustration.

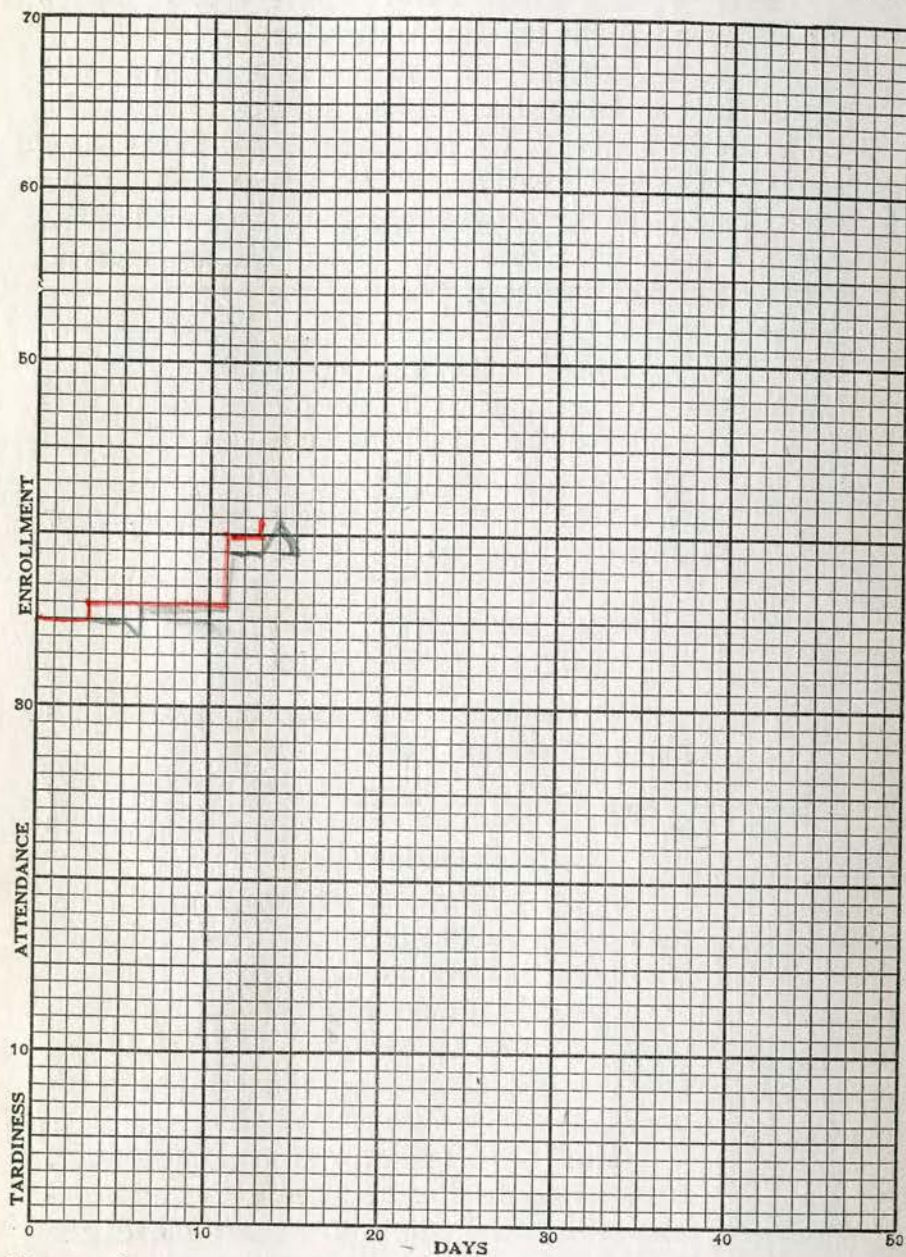
This book is offered in the hope that teachers may take a new interest in the matter of objective records and reports and that the teaching process may be analyzed, improved, and refined.

U. L. LIGHT, PH.B.,

Supt. of Schools,
Barberton, Ohio.

HOME-ROOM ENROLLMENT, ATTN

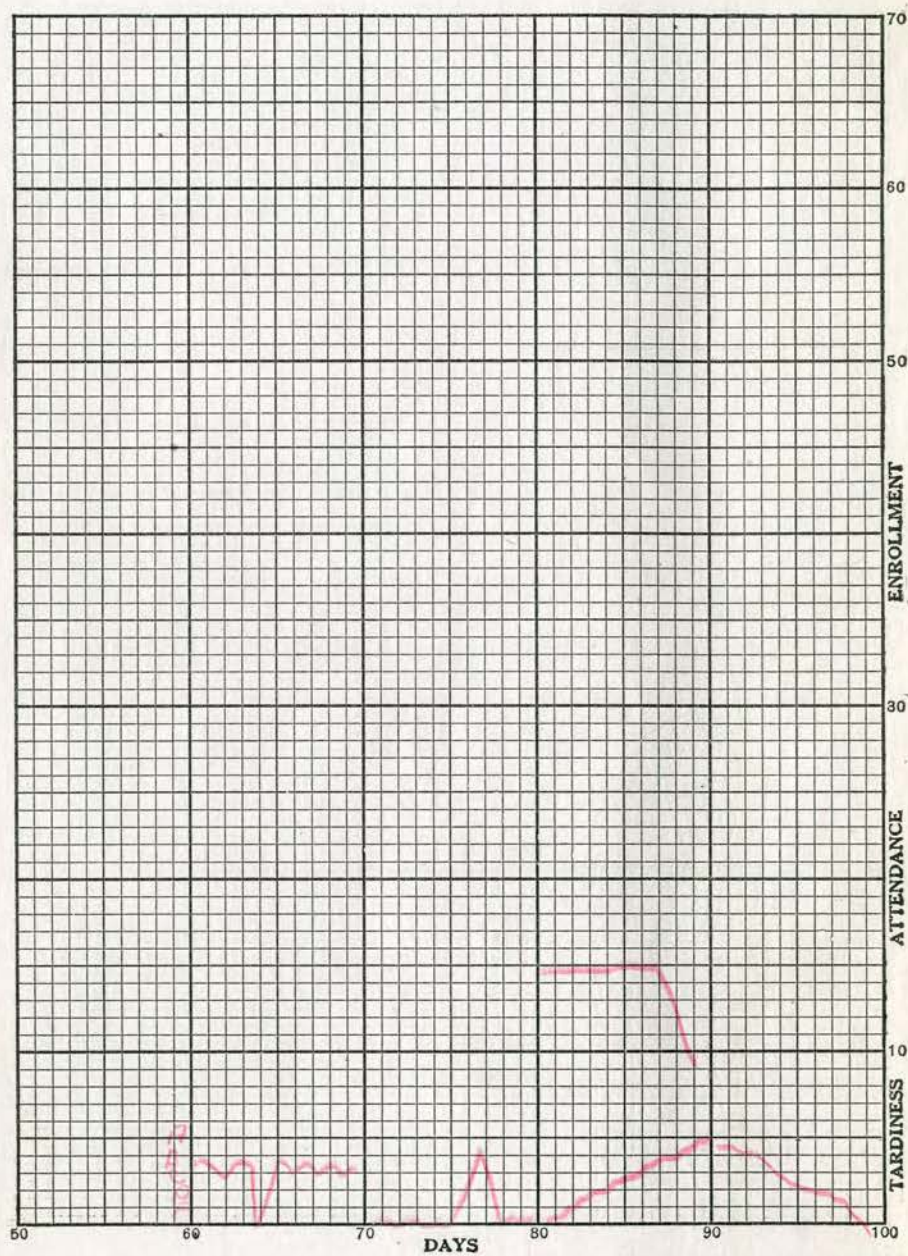
First



Memoranda

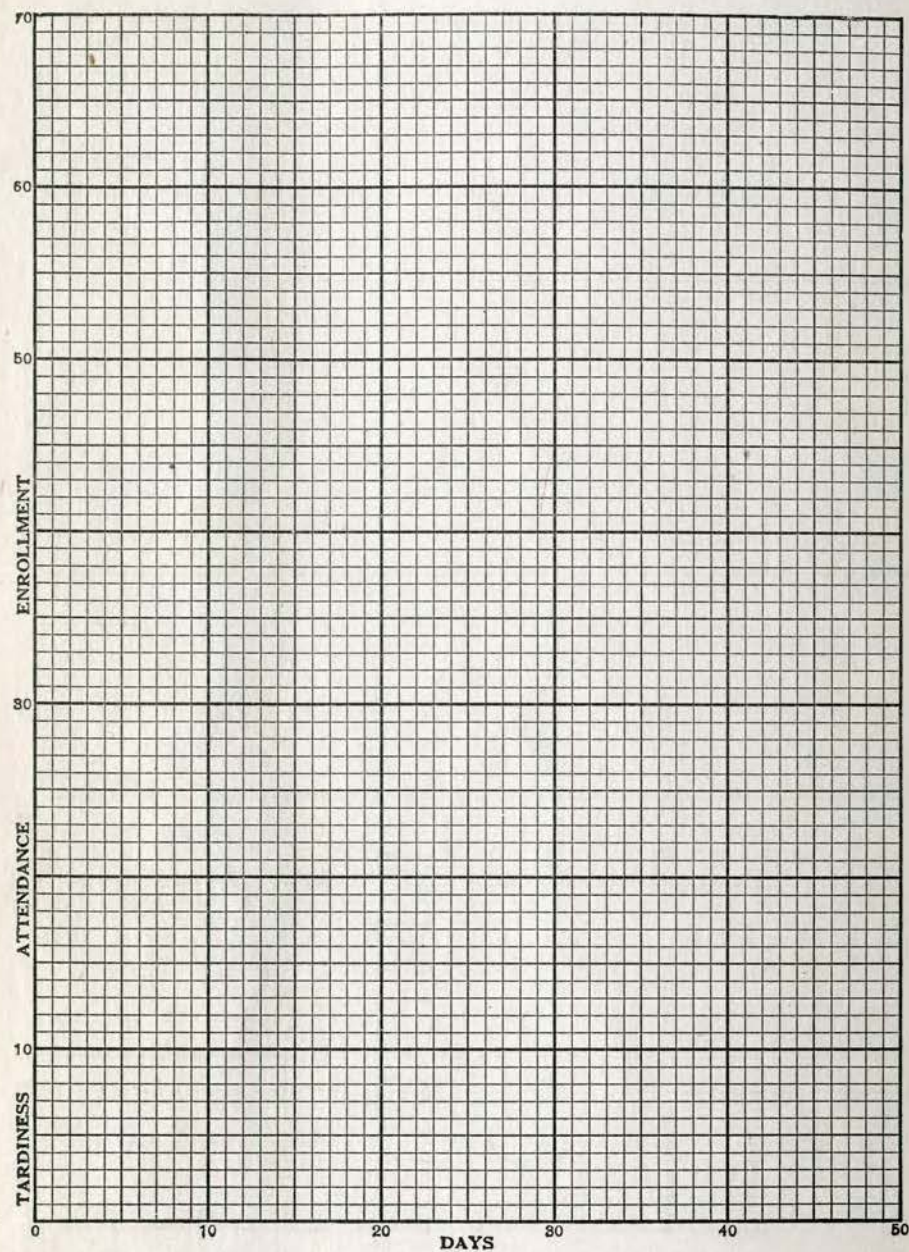
DANCE, AND TARDINESS GRAPH

Semester



HOME-ROOM ENROLLMENT, ATTEN

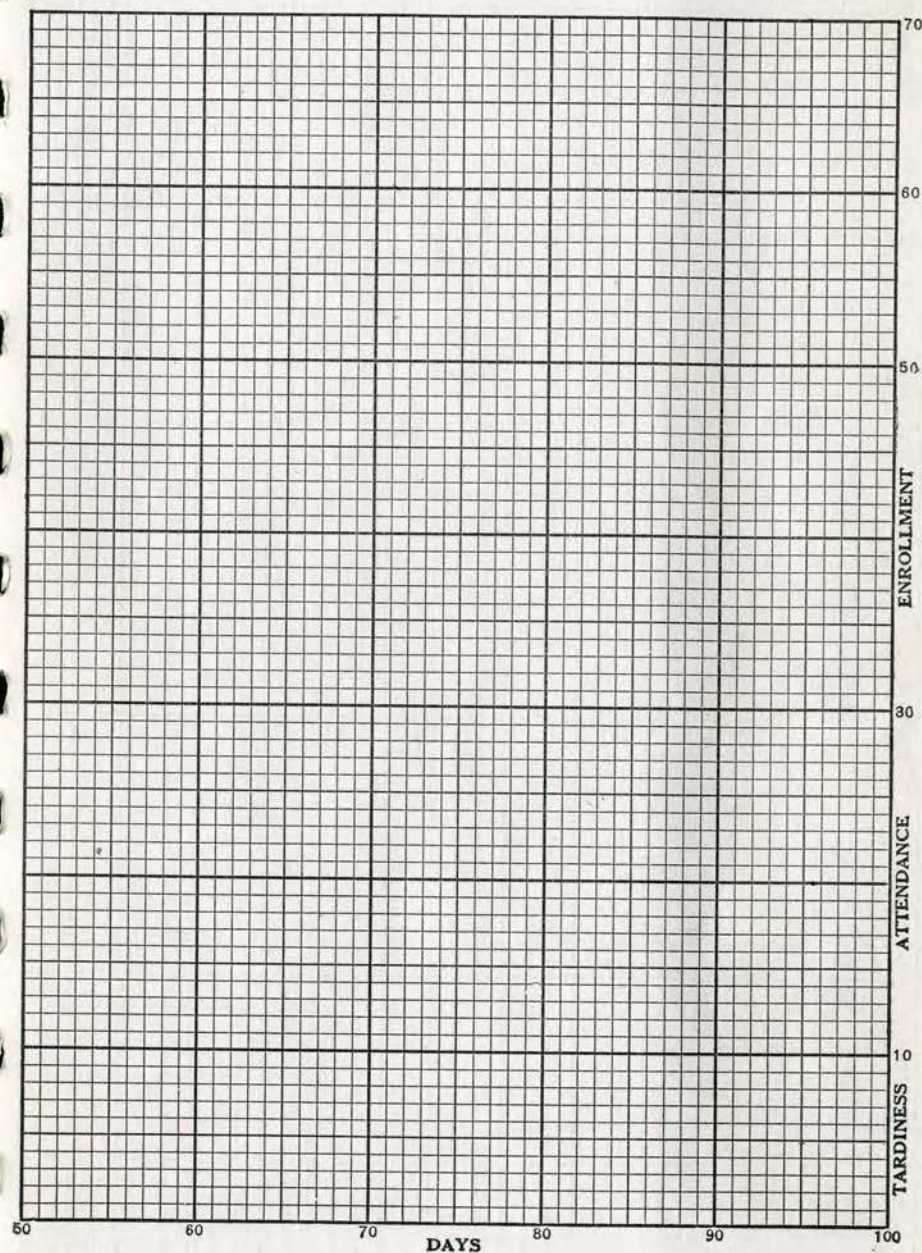
Second



Memoranda

DANCE, AND TARDINESS GRAPH

Semester



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I

Subject <u>W/H+G-10L</u>		Teacher																	Daily Average	Test Grade	Monthly Grade
Month.....	Day.....																				
NAMES		M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	<u>Saka</u>																				
2	<u>Akitsuqu</u>																				
3	<u>Shinto</u>																				
4	<u>Takaaki</u>																				
5	<u>Suzuki</u>																				
6	<u>Fumi</u>																				
7	<u>Takeuchi</u>																				
8	<u>Sumiko</u>																				
9	<u>Tanabe</u>																				
10	<u>Yoshiko</u>																				
11	<u>Tanaka</u>																				
12	<u>Eddie</u>																				
13	<u>Tanaka</u>																				
14	<u>Sumako</u>																				
15	<u>Toda</u>																				
16	<u>Akira</u>																				
17	<u>Umemoto</u>																				
18	<u>Edith Yoshimi</u>																				
19	<u>Uchida</u>																				
20	<u>Paul</u>																				
21	<u>Watanabe</u>																				
22	<u>Toshiyo</u>																				
23	<u>Yada</u>																				
24	<u>Yoshiko</u>																				
25	<u>Yamashima</u>																				
26	<u>Harry</u>																				
27	<u>Aikawa, Ryo</u>																				
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Semester										Daily Average	Test Grade	6-Weeks Grade	Application Reliability	Cooperation	Initiative	Leadership	Neatness		
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B			L	D					C			C	✓						
A			-						C+			B	-						
D+				D					C			C	✓						
C+				F					C-			C	✓						
D-				E					D-			D	✓						
C+				E					B			B	✓						
C				-B					D+			C	✓						
A+				F					D+			B	✓						
C				+C					C			C	-						
A				A					C			B	✓						
C+				+B					D			C	✓						
D-				F					F			F	D						
C-				-F					F			D							

- Checked out

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Subject <u>W/H+G-10L</u>	
Month	Day
NAMES	
1	<u>Saka</u>
2	<u>Akitsuqu</u>
3	<u>Shinto</u>
4	<u>Takaaki</u>
5	<u>Suzuki</u>
6	<u>Fumi</u>
7	<u>Takeuchi</u>
8	<u>Sumiko</u>
9	<u>Tanabe</u>
10	<u>Yoshiko</u>
11	<u>Tanaka</u>
12	<u>Eddie</u>
13	<u>Tanaka</u>
14	<u>Sumako</u>
15	<u>Toda</u>
16	<u>Akira</u>
17	<u>Umemoto</u>
18	<u>Edith Yoshi</u>
19	<u>Uyehara</u>
20	<u>Paul</u>
21	<u>Watanabe</u>
22	<u>Toshiyo</u>
23	<u>Yada</u>
24	<u>Yoshiko</u>
25	<u>Yamashima</u>
26	<u>Harry</u>
27	<u>Arikawa, Rose</u>
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Semester														Date		Test Grade	6 Wks. or Mo. Gr.	Application Reliability	Cooperation	Initiative	Leadership	Neatness	15/1		Daily Average	Test Grade	Semester Grade	Application Reliability	Cooperation	Initiative	Leadership	Neatness																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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II

Subject <i>W.H. & G. 10-L</i>		Teacher																					Daily Average	Test Grade	Monthly Grade
Month.....	Day.....																								
NAMES		M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F				
1	<i>Oshio, Ellen</i>																								
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3	<i>Osumi, Takashi</i>																								
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5	<i>Ota, Arata</i>																								
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7	<i>Sahara, Tadao</i>																								
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9	<i>Sakamoto, George</i>																								
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11	<i>Sakamoto, Kuniaki</i>																								
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13	<i>Sakihara, Shizuko</i>																								
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15	<i>Sanada, Yukiko</i>																								
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17	<i>Sasaki, June</i>																								
18	→																								
19	<i>Sato, Miyako</i>																								
20	<i>Velma</i>																								
21	<i>Shiba, Yukiko</i>																								
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23	<i>Shijo, Tamara</i>																								
24	<i>Margaret</i>																								
25	<i>Shimada, Misako</i>																								
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27	<i>Shimizu, Toyoko</i>																								
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29	<i>Shinoda, Grace</i>																								
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31	<i>Shishido, Ichio</i>																								
32																									
33	<i>Shishido, Yoshio</i>																								
34																									
35	<i>Takahashi, Geo.</i>																								
36																									
37	<i>Takeuchi, Fumiko</i>																								
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39	<i>Yamada, Fred</i>																								
40																									
41	<i>Yoshizawa, Kathleen</i>																								
42																									
43	<i>Sato, Kayoko</i>																								
44																									
45	<i>Arakawa, Rada</i>																								

Semester																		Daily Average	Test Grade	6-Weeks Grade	Application	Reliability	Cooperation	Initiative	Leadership	Neatness
M	T	W	T	F	M	T	W	T	F	Daily Average	Test Grade	6-Weeks Grade	Application	Reliability	Cooperation	Initiative	Leadership	Neatness								
C-	-																									
C+	+																									
C+	+																									
D-																										
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D+	✓																									
D+	+																									
C	-																									
D-	✓																									
C	✓																									
C-	✓																									
D+	+																									
C	✓																									
B+	+																									
F	✓																									
D+																										
-																										
C	+																									
D	-																									
C	+																									
D.	-																									

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Semester										Daily Average	Test Grade	6 Weeks Grade	Application	Reliability	Cooperation	Initiative	Leadership	Neatness
3					6													
M	T	W	T	F	M	T	W	T	F									
A-		F								D		C						
B+		D								D		C						
— X X X X X										no grade								
C+		X								D		C						
A-		A								B		B						
B-		A								C		C						
C		C								D		C						
A-		C								B		B						
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D		C								D		D						
B+		D								C		B						
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1	<i>Miyoshi, Fumiko</i>																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													

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Subject		Teacher																																		
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NAMES		M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	Daily Average	Test Grade	Monthly Grade												
1	Enomoto, Mary																																			
2	Masako																																			
3	Fujita, Aiko																																			
4																																				
5	Fukuhara, Lily Yukiko																																			
6																																				
7	Fukunaga, Tsutomu																																			
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9	Kurayama, Mikiko																																			
10	Mishima, Yukiko																																			
11	Hatae, Junko																																			
12	Tatsumi, Someko																																			
13	Hatake, Grace																																			
14																																				
15	Ikada, Hidemi																																			
16																																				
17	Izumita, Roy Yukito																																			
18																																				
19	Kanegai, Tom																																			
20																																				
21	Kubota, Kiyoshi																																			
22																																				
23	Kubota, Yoshiko																																			
24																																				
25	Husagangai, Yoshio																																			
26	Sato, Yuji																																			
27	Kusuda, Gorojohi Hiko																																			
28																																				
29	<u>Matsuno, Susie</u>																																			
30	<u>Aoki, Mary</u>																																			
31	Mikami, Michiko																																			
32																																				
33	Miyamoto, Larry																																			
34																																				
35	Muraoka, Alice																																			
36	Mitsuuchi, Mary																																			
37	Nakahira, Masayo																																			
38																																				

Semester																													
5					6																								
M	T	W	T	F	M	T	W	T	F	Daily Average	Test Grade	6-Weeks Grade	Application	Reliability	Cooperation	Initiative	Leadership	Neatness											
B+										D		C																	
B+										D																			
B+										D																			
B+										C		C																	
C+										D		C																	
B+										D		C																	
C+										F		D																	
A										D		C																	
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B										F		C																	
A										B		A																	
X										C		C																	
B+										D		C																	
B+										C		B																	
D										F		D																	
D										C		C																	
X										D																			
X										D																			

Subject SP-122

Month.....
Day.....

Day

NAMES

[illegible]

Semester

Semester										Daily Average	Test Grade	6-Wks. or Mo. Gr.	Application Reliability	Cooperation Initiative	Leadership Neatness	
M	T	W	T	F	M	T	W	T	F							
✓		✓	✓		F							C		B		
✓	✓	✓			A							C		C		
✓	✓	✓										C		C		
					A											
✓	✓	-			A							B		B		
✓	✓	✓			A							D		C		
✓	✓	✓										C		B		
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✓	✓	✓										F		D		
✓	✓	✓			A							C		C		
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												B				
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					A							B		A		
					B											
✓	✓	✓										B		B		
					F							C		C		
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