**Submission Guidelines** 

# Sourcebook 2024



Image by Dennis Welsh

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#### **Overview**

The APA Sourcebook is a special benefit for APA photographers at the Leader or Professional membership level.

Each qualifying APA photographer receives a single free page featuring one image. Your name, website address will be printed with your image. This year we are adding the option of including a location.

The APA Sourcebook is sent to art buyers/ producers at ad agencies, and editorial photo editors, across the country.

There is no charge to the eligible photographers.

Photographers may upgrade to a double page spread, featuring one or two images on the spread, for just \$500.

Looking for inspiration—you can **download a PDF copy of the 2023 Sourcebook** (18.2 MB).

### **Image Size Selection**

Before selecting and preparing an image from your photo library for submission you'll need to decide the size ad you will be running.

We have **2** options:

#### 1. Single Page (Free)

The single page Photoshop template download is on page 6.



#### 2. Upgrade: Double Page Spread (\$500)

If you will be upgrading to a two page spread you have the choice betweeen two layout options (see page 7).

### **File Preparation**

Output your hero image as a full resolution JPEG in the sRGB Color Space Profile as illustrated below from Capture One (use same settings in Lightroom). Then place and crop/resize your image in one of our Photoshop templates available for download on the following page.

<ul> <li>Process Recipes</li> </ul>		
JPEG - 2048px for web use		
JPEG - Full size, highest quality		
TIFF - Adobe RGB (1998) (8bit)		
JPEG - Instagram optimized		
JPEG - QuickProof (preview size)		
<sup>-</sup> IFF – A3 Print (300 dpi)		
PSD - Adobe RGB (1998) (8bit)		
	+	
P P	roc	
✓ Process Recipe		
Basic File Adjustments Metadata	Wat	
Format JPEG 🗘	8 bi	
Quality		
ICC Profile sRGB Color Space Profil	е	
Resolution 300 px/in		
Scale Fixed		
100 %		
Open With None		



### **Single Page (Free)**

Note: all APA members at the Leader or Professional level can submit a

single image (using the Photoshop template on this page) for placement

in our 2024 Sourcebook at no charge. Please take advantage of this free



Image by Theresa Scarbrough

member benefit. Thank you.

Single image - Free

**Download Template** 

## **Two-Page Spread Upgrade (\$500)**



Image by Jennifer Silverberg





Image by Ella Sophie

#### Option 1: Single image

**Download Template** 



Option 2: Two images

**Download template** 



### Instructions

#### Upload

- 1. Log in to your MyAPA account at: https://apanational.org/
- 2. Top of the page select "Submit Image" button.
- 3. Follow the instructions.
- 4. If you don't see a "Submit Image" button after logging in to your MyAPA account you may not be an active APA member at the Leader or Professional level. Please contact membershiprep@apanational.org with questions.

#### **Email Confirmation**

After uploading your submission a confirmation email will be sent to you from sales@apanational.org (please add to your address book).

When you receive the email confirmation, please look where it indicates:

- 1. File
- 2. Name
- 3. Website
- 4. Location

The way the name, website, and the location you select, is exactly how it will appear in the book. You can log on to your account to review the image you provided.

## **Terms & Conditions**

- 1. The publication is printed in CMYK and may not match the color you see on your monitor.
- 2. We do not provide a color match.
- 3. Each page is a single photograph, with no text added to the image itself.
- 4. The image will be placed to fit the live image area.
- 5. APA assumes no liability to errors or omission in listings or on advertiser's pages.
- 6. APA reserves the right to reject any image that is not in keeping with the association's standards or for any reason, deemed unfit, inappropriate or unacceptable by the association.
- 7. All images are accepted and published by American Photographic Artists (APA) under the representation that the advertiser is authorized to publish the entire contents and subject matter.
- 8. In order to distribute as many copies as possible to art buyers and photo editors, we only send a printed edition to participants who purchase a spread. A PDF version is available to you at no charge.
- 9. It is expected in good faith that your Professional or Leader level membership is current when the book is distributed.



## **Got Questions?**

General questions about the Sourcebook or submitting your image please email: **membershiprep@apanational.org** 

If you have questions about image selection please call or email:

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