

# Daily huddle support **checklist**

☐ What went well yesterday?

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☐ What didn't go so well?

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☐ What do we need to do differently today?

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☐ Average ticket close time yesterday

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☐ Support issues that need to be investigated further

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☐ Clients that need extra love today, or further intervention

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☐ Upsell opportunities to act on today

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☐ Goal / target for today

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